

This affidavit must be completed to determine your State of Alabama business license fee. If you are filing & paying online DO NOT file this form by mail.

STATE OF ALABAMA }
COUNTY OF JEFFERSON }

License Year: _____ License Type: §40-12-83a Account Number: _____

LEGAL NAME & MAILING ADDRESS OF ENTITY: _____ DBA NAME & LOCATION ADDRESS _____

**DISCOUNTING OR BUYING
CONDITIONAL SALES CONTRACTS SCHEDULE**

Capital Invested	Amount of License (fees included) Circle Amount Below
Over \$500,000	\$451.50
\$300,000 to \$500,000	\$151.50
\$150,000 to \$300,000	\$39.00
\$100,000 to \$150,000	\$24.00
\$50,000 to \$100,000	\$16.50
Less than \$50,000	\$9.00

If you apply in person bring this application with you.

ONLINE RENEWAL IS HERE!!! Visit SRT.jccal.org on or after Oct 1 to renew online.

Attested by:

PRINTED NAME SIGNATURE DATE

PHONE EMAIL

1. General Instructions

- a. Each person engaged in discounting or buying conditional sales contracts, drafts, acceptances, notes, or mortgages on personal property shall pay an annual license according to the schedule. The license fee is based on the total capital employed statewide during a license year. Capital employed refers to the total amount of money loaned during the year, determined by looking at the face amounts of all conditional sales contracts, drafts, acceptances, notes, or mortgages on personal property.

2. Online Renewal

- a. Online payments can be made beginning October 1st by e-check, credit, or debit card. No credit/debit card or e-check service fees will be charged. Your account number _____ is required to pay online. Enter the complete account number including the – and suffix.
- b. If renewing online enter the total amount of total capital employed statewide when requested to calculate and pay for your license and upload this application.

3. In person or mail renewals

- a. If name of business and/or location has changed – show changes on this application.
- b. You may apply for your license in person in October or you can pay by mail immediately upon receipt of this notice.
- c. Circle the bracket from the above schedule that applies to your business, print, sign, date, and list phone # and return with payment. **ALL REMITTANCES MUST BE RECEIVED IN THIS OFFICE ON OR BEFORE OCTOBER 31ST to avoid penalty and interest.**
- d. Make check payable to: **SCOTT MOORE, DIRECTOR**

Apply by Mail: _____ or
Jefferson County Department of Revenue
PO Box 12207
Birmingham, AL 35202-2207

Apply in person (Oct 1 – 31):
Birmingham Courthouse
Bessemer Courthouse
Center Point office
Hoover office
Gardendale office

QUESTIONS: 205-325-5171 OR Email: JeffCoBusinessLicense@jccal.org